

**MINUTES OF AGM OF CHESHUNT SWIMMING CLUB
HELD ON SUNDAY, 24TH JUNE 2018
AT THE LAURA TROTT LEISURE CENTRE**

Present: Mark Nelson, Suzanne Bailey, Debbie Willett, Justine Clark, Ann-Marie Keenan, Paul Wollaston, Jackie Coe

Matters arising from previous AGM Minutes

The air quality at The Laura Trott Leisure Centre is an ongoing issue which has yet to be resolved by the centre due to funding.

Secretary's Report

Suzanne reported that we have received notification of our SwimMark accreditation healthcheck and the completion of this is underway.

Due to us losing our 20% facility subsidy from the council which saved us £4,500pa we will have to increase fees which will mean lessons will go up by .25p to £6.00 and each squad will increase by £5.00 per term.

Suzanne confirmed the current vacant committee positions being Vice Treasurer, Fixtures Secretary and Welfare Officer. At the moment Fixtures and Welfare are being covered by other committee members.

Treasurer's Report

We finished last year with £14,000 in the bank. We currently have a balance of £35,000 but with approx £17,000 to pay out Debbie has advised that we should finish the year with approx £18,000 in the bank, although we are yet to receive confirmation of outstanding Learn to Swim fees which is preventing Debbie producing a more accurate figure.

As mentioned Learn to Swim fees will increase along with squad fees to cover the £4,500 extra we will have to pay next year for The Laura Trott Leisure Centre. These increases in fees should cover the increase in pool hire costs.

Mark has organised a demo for software for Sunday, 1st July which will take care of all our invoicing, along with open meet entries. We will try this for a year and make a long term decision based on how the trial goes after this.

Other increases in expenditure next year will be an extra Level 1 Coach on a Tuesday and Thursday and the usual increase in pool hire costs.

We discussed Synchro fees for September onwards which are currently being charged at the swimming lesson rate of £5.75. Paul will speak to Jayne about what other clubs charge but we discussed a reduced rate for our swimmers already signed up to Cheshunt SC. We are looking to increase the sessions to 2 per week in September by splitting the Thursday Juniors session across two Queenswood sessions and then using the Thursday Cheshunt session for the second Synchro session. We have received funding for the set up of our

Synchro discipline which will cover the first year. Suzanne will sign the agreement and Debbie is to produce an invoice for the funding amount of £1,946.70.

We discussed the possibility of paying Coaches expenses to attend Open Meets. Paul will put together a proposal document to present to the committee. It was mentioned, however, that the committee would only be able to agree to what the club can afford.

It was suggested that we should follow other clubs and request one months notice when someone leaves. This is normal procedure for other activity clubs and gives the club time to fill the space. It was agreed and Mark is to amend the Code of Conduct and replace the existing one on the website.

Election of Officers

Position	Name	Proposer	Seconded
Chairperson	Mark Nelson	Suzanne Bailey	Paul Wollaston
Vice Chair	Vacant		
Club Secretary	Suzanne Bailey	Justine Clark	All Present
Treasurer	Debbie Willett	Mark Nelson	All Present
Social/Fundraising Officer	Sam Evans	Suzanne Bailey	All Present
Welfare Officer	Justine Clark	Paul Wollaston	All Present
Club Champs Coordinator	Jackie Coe	Suzanne Bailey	All Present
Tadpole Coordinator	Ryan James	Debbie Willett	All Present
ASA Registration Officer	Justine Clark	Mark Nelson	All Present
Open Meets Coordinator	Vacant		

Mark passed on his thanks to Nicki Goldsmith as she steps down from her role as Vice Treasurer and welcomed Tara Bartup as the new Vice Treasurer. Unfortunately we have been unable to fill the roles of Fixtures Secretary and Welfare Officer but we are still looking and would welcome any interest.

Current Club Helpers

Position	Name
Officials Coordinator	Ann-Marie Keenan
Membership Secretary	Jackie Coe
Vice Treasurer	Tara Bartup
Inter/Senior Squad Rep	Kirstie Morey
Junior Squad Rep	Sarah Pelley
Sharks Squad Rep	Kelly Sofokleous-Ames/Spencer McMullins
Dolphin Squad Rep	

Head Coach's Report

Paul mentioned that Hoddesdon SC are entering Nationals as Hoddesdon and not as BoBSS as previously agreed. As a 'coach led club' Mary has confirmed that some of the committee members were 'not ready' to commit just yet. We will be entering Nationals as BoBSS as we do not want to breach the agreement for the Council funding.

Paul confirmed that we will be entering 2 teams into the Arena League this year and one team into Peanuts League, however, we will not be entering into the Major League. Paul did confirm that there is an EGM as the Major League and Peanuts Leagues are no longer viable and are not covering their costs. Paul will be attending the meeting and will propose that entrance fees and spectator fees are raised but that the Major League is stopped.

We talked about the lack of pool availability stating that after next year there is no pool available for Counties due to Borehamwood not hiring out the pool before 12pm.

Any Other Business

Mark mentioned the Goffs Swim School being a possible threat to us but Ann-Marie confirmed that this was not the case and that it is purely a fun session to make sure the pool at Goffs Churchgate is being used.

We are looking to approach Cheshunt for extra time for lessons on a Monday afternoon. This is part of some timetable amendments we are proposing to implement in September.

Sam has arranged the presentation disco for 14th July.

Paul made a request to reduce his hours and we discussed offering these to Olivia. A letter will be sent to her offering her some teaching on a Monday, Level 1 coaching on a Tuesday and Thursday and Level 2 coaching on a Friday.

Date of next AGM June 2019