



Affiliated  
to  
SE Hertfordshire

# CHESHUNT SWIMMING CLUB

[www.cheshuntsc.co.uk](http://www.cheshuntsc.co.uk) | [info@cheshuntsc.co.uk](mailto:info@cheshuntsc.co.uk) | @CheshuntSC | [www.facebook.com/cheshuntswimclub](https://www.facebook.com/cheshuntswimclub)

## 20<sup>th</sup> Annual Autumn Open Meet

(Held under Swim England Laws & Technical Rules of Racing and to the Swim England Open Meet Licensing Criteria)

Saturday 25<sup>th</sup> October 2025  
Level 3 - Licence No. 3ER251521



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### Conditions

1. The meet will be held at Leisurezone, Harlow, CM20 3DT. The leisure centre is within walking distance of the town centre. All-day parking is available by token and paid for on departure.
2. The competition is a Level 3 licensed meet, held under Swim England Laws, Swim England Technical Rules of Swimming, and these conditions.
3. The Promoter of this Meet is Jackie Coe on behalf of Cheshunt Swimming Club.
4. This competition is open to all SE registered Club Compete swimmers and have an SE number validating that they belong to an affiliated club.
5. Ages shall be taken as at 25<sup>th</sup> October 2025.
6. The age groups for Open/Male and Female are 9, 10, 11, 12, 13, 14, 15 and 16 & over
7. There will be awards for the top three swimmers in the 'Open/Male' and 'Female' category for each age group for all events. There will also be a Top Visiting Club Award.
8. The Female category is for birth sex females in accordance with Swim England's Transgender and Non-Binary Competition Policy. By entering the 'Female' category you confirm that your birth sex is female.
9. Events will be 50m and 100m for all strokes and ages, 400m Freestyle for ages 10 and over.
10. Heats for the 400m Freestyle maybe limited to ensure the smooth running of the meet.
11. Spot prizes will be won for the winner of selected random 50m heats. A bell/Sound/Announcement will be rung before the start of the heat.
12. Over the top starts may be used at the referee's discretion.
13. Heats will be swum as mixed age with swimmers seeded by entry times.
14. The pool length is 25 metres, 8 lanes with anti-turbulence ropes and fully complies with Level 3 meet requirements. It has electronic timing, which is for information only, and anti-wave lane ropes as well as a spacious viewing gallery. A secondary strobe may be attached to the starting equipment.
15. In accordance with the rules there are upper qualifying times.
16. No Times will be accepted but we ask that you supply an estimated time to enable the smooth timing of the meet.
17. The meet will be operating using the active withdrawals process. Withdrawals will close when warm up starts. Late entries will only be accepted at the discretion of the Promoter and subject to availability.
18. Where space permits on the day entries will be considered. Original conditions of entry will apply to any on the day entries that are accepted.



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19. All entries will be accepted on a first come first served basis. The closing date for entries is the 20<sup>th</sup> September 2025 or when full. Cheshunt Swimming Club reserves the right to close entries earlier in order to ensure the smooth running of the gala. The Promoter reserves the right to re-open the Meet for entries (and/or to offer time trials) after the closing date if there is capacity and entirely at the Promoter's discretion.
20. Entries must be made on the official entry forms, as attached, or photocopies showing all relevant details as indicated. Entry fees are £7.50 per event. All entries of 5 or more swimmers must be made electronically. Electronic entry packs can be downloaded from [www.cheshuntsc.co.uk](http://www.cheshuntsc.co.uk) and shall be returned with the club summary report to [openmeet@cheshuntsc.co.uk](mailto:openmeet@cheshuntsc.co.uk)
21. No refund of entry fees will be given unless the reason is on medical grounds. A Doctors/medical Certificate must be produced.
22. Results will be posted on the club website and will be supplied to Aquatics GB for entry into the national ranking database.
23. Competitors will be listed in the programme in graduated time order, slowest first.
24. All events will be decided on a 'Timed Finals' basis.
25. Only swimmers, officials, and accredited coaches/team managers will be allowed on poolside.
26. Swimmers in the first event must report to the marshalling area 10 minutes prior to the start of the session. All other swimmers must report to the marshalling area when requested to by the announcer.
27. Poolside passes, costing £15.00, will only be available in advance. This entitles the holder to a programme, food between sessions and results if requested. Only Coaches and SE DBS registered Team Managers will be permitted poolside.
28. By entering this meet you agree to ensure that you are aware of, and have complied with, the new minimum supervision ratios for local single day activity for athletes under 18 years of age that came into effect from 1<sup>st</sup> September 2023. The Swim England Team Manager/Coach/Chaperone Policy and FAQ can be found on the Swim England website. For individual entries, it is the responsibility of the parent/guardian to arrange suitable supervision for the athlete. This includes a minimum of one coach, and one team manager, at all times. We suggest liaison and agreement with another club taking part in the meet and aim to share resources. Any deviance from this policy needs to be mitigated in a Risk Assessment and we may request a copy of your Risk Assessment.
29. In accordance with the Swim England Child Safeguarding Policies and Procedures, any parents or carers of swimmers under the age of 18 who wish to take photographic or video images are requested to focus on their own child as much as reasonably possible and to avoid including other children in those images. Should you have any concerns about photography or filming please bring them to the attention of the promoter.



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30. Participants and spectators are requested to follow the Swim England guidelines for photography and use of photographs on social media. The Swim England Safeguarding Policy and Procedures, Wavepower provides guidance on the use of social networking and guidance on photography <https://www.swimming.org/swimengland/wavepower-child-safeguarding-for-clubs/>. Both sets of guidance apply if social media platforms are being used to share images or recordings either after the meet or during live streaming of the event.
31. The use of any mobile device in the changing rooms is absolutely forbidden. Any person found to be contravening this condition will be required to leave the competition and venue without refund.
32. Official Photography: There may be a photographer in attendance.
33. Poolside: Pool shoes and clothing are essential for all competitors, as swimmers will not be allowed in the spectator's area in wet swimwear. At no time will glass containers or bottles be allowed on poolside or in the changing village.
34. The Data Protection Act 2018 requires us to provide you with certain information and to obtain your consent before processing data about you. Processing includes: obtaining, recording, holding, disclosing, destruction or retaining information. We require certain personal data for the purposes of making entries to the competition, managing the Meet and the submission of results to Rankings. The information provided by you will be processed in accordance with the Data Protection Act 2018. Consent to process such personal data is deemed to have been given by the submission of the entry. Where the personal data of competitors, officials and coaches/team managers has been passed to us by a third party such as a club rather than by the individuals themselves, we rely on the third party to ensure the consent has been obtained.
35. Safety and Security: It is the responsibility of Coaches, Team Managers and parents to ensure the safety of their swimmers. All swimmers must have reached the Swim England standard of competitive start award before they can dive and should obey all safety notices and announcements. The organisers and pool management reserve the right to remove any spectator or swimmer from the pool area whose behaviour is against the rules of the pool or the management. For health and safety reasons only small bags will be allowed poolside. Lockers are available operating on a non-refundable 20 pence coin. Any large bag will be removed by a clerk of the course. Neither Cheshunt Swimming Club nor the pool management will be held responsible for any loss or damage to personal property.
36. All swimmers should be supervised by their coaches/team managers during warm up and whilst on poolside. The poolside area must be kept clean and tidy with all litter removed. No glass bottles are permitted poolside. Litter: Spectators and swimmers must place all litter in the bins provided.
37. Footwear and dry clothing must be worn other than in pool area.
38. Any matter not covered by these conditions will be determined by the promoter and referee, subject to Swim England Laws, Regulations and the Swim England Technical Rules of Racing.
39. All participants must observe the safety precautions in operation at Harlow Leisurezone, Harlow. Neither the promoter nor Cheshunt Swimming Club will be responsible for any loss or damage occurring during this meet.



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40. Payment: Please pay by Bank Transfer:

Sort Code: 20 20 37

Account Number: 30255904

Please also send the club summary sheet to [openmeet@cheshuntsc.co.uk](mailto:openmeet@cheshuntsc.co.uk)

41. Return entries to Jackie Coe, 196 High Road, Broxbourne, Herts EN10 6QF or email:  
[openmeet@cheshuntsc.co.uk](mailto:openmeet@cheshuntsc.co.uk)



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